

San Ysidro School District Governing Board

AGENDA

Thursday,
April 10, 2025
5:00 p.m.

WELCOME

Welcome to the San Ysidro School District Governing Board meeting. As a courtesy to all attendees, please silence your cell phones and set them to vibrate during the meeting. We appreciate your cooperation.

This meeting will be audio recorded. The public may view this meeting by accessing the following link:

<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

PLEASE NOTE: To access a resource for a specific Board meeting, click on the following link: <https://www.sysdschools.org/Page/286>. Then, filter by Year, Month, and/or Meeting Type before clicking *Submit*. All resources related to your search criteria will be displayed.

**La Mirada School
Auditorium
222 Avenida De La Madrid
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, APRIL 10, 2025
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, April 10, 2025, to conduct its business meeting at **La Mirada Elementary School - Auditorium, 222 Avenida De La Madrid, San Ysidro, CA 92173**. This meeting will be audio recorded. The public may view this meeting by accessing the following link
<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so on the left or right side of the public seating area. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

Closed Session will be conducted in accordance with applicable sections of California Law. Open session will begin immediately following closed session at approximately 6:15 p.m.

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Mrs. Zenaida Rosario, Board President
Mr. Antonio Martinez, Board Vice President
Mrs. Irene Lopez, Board Clerk
Mr. Martin Arias, Board Member
Mrs. Kenia Peraza, Board Member

3. AGENDA
Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **Closed Session Items Only**. (Closed Session Items may be continued to the end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: District Legal Counsel Joseph Sanchez and Director of Human Resources Efrain Burciaga

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Certificated Management, Classified Management & Confidential

5.2 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 5

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Zenaida Rosario, Board President

Mr. Antonio Martinez, Board Vice President

Mrs. Irene Lopez, Board Clerk

Mr. Martin Arias, Board Member

Mrs. Kenia Peraza, Board Member

8. FLAG SALUTE

9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Bojorquez)

9.1 La Mirada Elementary School - Student and Staff Recognitions - Presented by La Mirada Elementary School Principal, Laura English

- **2024-2025 Student Council Representatives:** Sol Romero, Isabel Verduzco, Jose Salazar, Delilah Murillo, Lorenzo Raqueno, Juan Beltran, Meleny Pinedo, Jayleen Gonzalez, Brianna Trejo, Gianna Orozco, Natasha Osuna, Hector Tizapaneco, Sophia Morales and Paulina Gonzalez
- **Voted by students and staff as favorite Mental Health Awareness T-shirt design at La Mirada:** Celeste Jauregui
- **Speech, Language & Pathologist:** Pilar Barros Pereira & Karla Verduzco
- **Speech, Language & Pathologist Aide:** Jocelyn Juarez
- **Special Education Instructional Aides:** Maria Cruz , Janet DeShazer, Maria Del Rocio Diaz, Yuriria Lara Anaya, Sarely Lazo, Patricia Lopez, Alexandra Paul, Maria Fernanda Rios and Joana Ynostros.

- **Special Education Instruction Health Care Assistants:** Raul Casillas and Enriqueta Mendez
 - **Certificated Special Education Staff:** Irma A. Abedoy (TK-6th RSP Teacher), Brenda Casillas (2-3rd SDC Teacher/MM), Yuridia Marin (K-2nd SDC Teacher/MM), Marcos Mendoza (TK SDC Teacher), Cinthia Nunez (3-5th SDC Teacher/MM), Sophia Railey (5-6th SDC Teacher/MM), Rayna Lyn Leonor (Temp. School Psychologist) and Jedzida Herron (Social Worker).
 - **Agency Staff:** Lael Profit, Alondra Gomez, Viridiana Apodaca and Viridiana Morales
- 9.2 Willow Elementary Recognition/Distinguished Champion Award - Presented by Willow Elementary School Principal, Myrna Cerda**
- **For Outstanding English Language Arts for the 2nd Trimester of School Year 2024-2025:** Emma Jasso
- 9.3 Professional Growth Pathway Recognition: Presented by Assistant Superintendent of Administrative Leadership, School Support and Safety, Dr. Jose Iniguez**
- **For completing the entrance program required to participate in the state's bus driver training program:** Jasmin Lopez (Bus Driver)
 - **For successfully meeting the requirements to become a certified bus driver:** Veronica Alvarez (Bus Driver)
- 9.4 Board Meeting Operations Crew - Presented by Assistant Superintendent of Administrative Leadership, School Support and Safety, Dr. Jose Iniguez, and Chief Business Official, Marilyn Adrianzen**
- **Technology:** Todd Lewis (Director of Education Technology), Fernando Martinez (Network and Systems Specialist), Gianfranco Fimbres-Mejia (Information Computer Specialist), Jose Garcia (Information Computer Specialist), and Ivan Manriquez (Information Computer Specialist)
 - **Nutrition Services:** Ana Bush (Child Nutrition Production Coordinator) & Yesenia Charles (Area Production Lead)
 - **Sound & Setup:** Andrew Macias (Publications, Warehouse and Technology Support Technician)
 - **Coordination, Planning & Facilitation:** Miguel Ortega (Senior Executive Secretary) and Cristina Inzunza (Communications Specialist)

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient, and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. **Persons wishing to address the Board are asked to fill out a *Public Comment Form* located at the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

12. CONFERENCE SESSION

Reports/Presentations

12.1 Crisis Prevention Institute (CPI): Nonviolent Crisis Intervention Training - Presented by Jim Perondi, SELPA CPI Trainer & Orientation & Mobility Instructor

13. GENERAL ADMINISTRATION

13.1 MINUTES (Potter)

Approve the minutes of the Regular Board Meeting of February 6, 2025.

Motion: _____ Second: _____ Vote: _____

13.2 2025-2026 STUDENT CALENDAR (Burciaga)

Approve the 2025-2026 Student Calendar.

Motion: _____ Second: _____ Vote: _____

13.3 2025-2026 STAFF WORK CALENDARS (Burciaga)

Approve the 2025-2026 Staff Work Calendars.

- 2025-2026 Certificated Cabinet Work Calendar
- 2025-2026 Certificated Directors/Coordinators Work Calendar
- 2025-2026 Classified Management & Confidential Work Calendar
- 2025-2026 Principal/Assistant Principal Work Calendar
- 2025-2026 Classified Employee 10-Month (209 days) Work Calendar
- 2025-2026 Classified Employee 10-Month (213 days) Work Calendar
- 2025-2026 Classified Employee 10-Month (213 days) Lead Child Nutrition Specialist Work Calendar
- 2025-2026 Classified Employee 11-Month Work Calendar
- 2025-2026 Classified Employee 12-Month Work Calendar
- 2025-2026 Teacher & School Nurse Work Calendar
- 2025-2026 Counselors Work Calendar
- 2025-2026 Psychologists Work Calendar
- 2025-2026 Social Workers/Language, Speech & Hearing Specialists Work Calendar

Motion: _____ Second: _____ Vote: _____

13.4 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS (Burciaga)

Approve the Declaration of Need for Fully Qualified Educators in specific areas which are difficult to fill for the 2025-2026 school year.

Motion: _____ Second: _____ Vote: _____

14. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

14A. PERSONNEL – CLASSIFIED

EMPLOYMENT (Burciaga)

Approve/Ratify the employment for the following as recommended by staff:

- 14A.1** Substitute Campus Aide
 - a. Florentina Franco, All Sites
- 14A.2** Substitute Campus Security
 - a. Isabel Lemus, All Sites
- 14A.3** Substitute Child Nutrition Specialist
 - a. Karen Quintero Cardenas, All Sites
- 14A.4** Substitute Clerk
 - a. Lourdes Pena, All Sites
- 14A.5** Substitute Custodian
 - a. Jose Gutierrez, All Sites
 - b. Nohemi Leon, All Sites
 - c. Emilio Roque-Ziehl Galvan, All Sites
- 14A.6** Substitute Instructional Aide
 - a. Natalia Urbina, All Sites

RECRUITMENT (Burciaga)

Approve/Ratify to establish recruitment for the following as recommended by staff:

- 14A.7** Bus Aides

14B. PERSONNEL – CERTIFICATED

EMPLOYMENT (Burciaga)

Approve/Ratify the employment for the following as recommended by staff:

- 14B.1** Special Day Class Teacher (Moderate/Severe)
 - a. Brent Boomhower, Smythe

14C. MANAGEMENT & CONFIDENTIAL

OUT OF CLASS (Burciaga)

Approve/Ratify the agreement regarding the full-time voluntary out-of-class for the following:

- 14C.1** Lourdes Quezada, Acting Principal or Assistant Principal as needed

TEMPORARY MANAGEMENT/ADMINISTRATIVE CONTRACT/OFFER OF EMPLOYMENT (Burciaga)

Approve the temporary management/administrative contract/offer of employment for the following:

- 14C.2** Russell Little, Certificated Management/Administrative Substitute as needed
- 14C.3** Francisco Mata, Classified Management/Administrative Substitute as needed

14D. CURRICULUM & INSTRUCTION

14D.1 24TH ANNUAL LEADERSHIP IN BILITERACY SYMPOSIUM (Bojorquez)

Approve the attendance of up to five (5) staff members to accompany the district honoree at the 24th Annual Leadership in Biliteracy Symposium to be held in La Jolla, CA on May 1, 2025, at the cost of \$650.00 from the Title III fund.

14D.2 RENEWAL OF THE TITLE I CRATE AND PLAN 4 LEARNING SOFTWARE FROM 806 TECHNOLOGIES, INC. (Bojorquez)

Approve the renewal of Title I Crate and Plan 4 Learning software from 806 Technologies, Inc. for the 2025-26 school year at the total cost of \$6,700.00 from the General fund.

14D.3 PROFESSIONAL DEVELOPMENTS (Bojorquez)

Approve/Ratify the attendance and participation of District staff to the different professional developments as attached.

14E. BUSINESS**14E.1 PURCHASING REPORT** (Adrianzen)

Approve/Ratify the purchase orders processed by the District during the month of March 2025.

14E.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the month of March 2025.

14E.3 ACCEPTANCE OF DONATIONS (Adrianzen)

Accept donations and grants valued at \$2,500.00 to help support and enrich our educational programs.

14E.4 THIRD QUARTERLY COMPLAINT REPORT FOR WILLIAMS SETTLEMENT-RELATED ISSUES FOR SCHOOL YEAR 2024-2025 (Adrianzen)

Accept the Report of William's Settlement related complaints for the third quarter from January 1, 2025, to March 31, 2025, of the 2024-25 school year for submission to the San Diego County Office of Education. The District received 7 written complaints submitted as Williams complaints; 1 of the 7 complaints did not fall within the scope of the Williams Act. For the remaining 6 Williams complaints, the district was determined to be in compliance; therefore, these complaints have been deemed resolved.

14E.5 APPROVE/RATIFY AGREEMENTS WITHIN DELEGATION OF AUTHORITY LIMITS (Adrianzen)

Approve/Ratify the agreements on the attached list with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public project contracts and up to \$30,000 for all other contracts from the various funding sources or at no cost to the district.

14E.6 AGREEMENT WITH SIGNA DIGITAL SOLUTIONS FOR COPIERS AND PRINTERS – EXHIBIT F (Adrianzen)

Approve/Ratify Exhibit F of the Professional Services Agreement with Signa Digital Solutions for two additional copiers. Cost implications will be paid from the General fund.

14E.7 MUNICIPAL LEASE AGREEMENT WITH CANON FINANCIAL SERVICES, INC. FOR EXHIBIT F (Adrianzen)

Approve/Ratify the Municipal Lease Agreement with Canon Financial Services, Inc. for the procurement of two copiers related to Exhibit F of the Signa Digital Solutions Agreement. The estimated cost for Exhibit F is \$30,121.20 to be paid from the General fund.

14E.8 AGREEMENT WITH THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR FINGERPRINT CLEARINGHOUSE SERVICES (Burciaga)

Approve the agreement with the San Diego County Superintendent of Schools for Fingerprint Clearinghouse services to support Human Resources onboarding. The cost implications will be paid from the General fund.

14E.9 AGREEMENT WITH PEPPERDINE UNIVERSITY (Burciaga)

Approve the agreement with Pepperdine University, Graduate School of Education and Psychology for directed student teaching experiences for university students.

14E.10 AGREEMENT WITH BRIDGE THE GAP SPED, LLC (Bojorquez/Madera)

Approve/Ratify the agreement with Bridge the Gap Sped, LLC. to provide special education services on a temporary basis for students with special needs during the 2024-25 school year. Cost implications will be paid from the General fund.

14E.11 AGREEMENT WITH DAVY ARCHITECTURE, INC. FOR WALKWAY REPAIR AT VISTA DEL MAR MIDDLE SCHOOL (Iniguez)

Approve the agreement with Davy Architecture, Inc. to provide Architectural Services for the “Walkway Repair Project” at Vista Del Mar Middle School in the amount of \$26,950.00 and an Owner-controlled contingency of \$1,350.00 for a total of \$28,300.00 from General Obligation Bond Measure T funds.

14E.12 DEDUCTIVE CHANGE ORDER NO. 1 TO TASK ORDERS NO. 4 AND NO. 5 WITH B.R. BUILDING RESOURCES COMPANY FOR THE CALSHAPE GRANT ENERGY PROGRAM IMPLEMENTATION SERVICES (Iniguez)

Approve the Deductive Change Order No. 1 for Task Orders No. 4 and No. 5 with B.R. Building Resources for DSA submission fees for the CalSHAPE energy program implementation services for Willow and Sunset Schools.

14E.13 AGREEMENT WITH COMMUNITY CENTERED CONSULTING, LLC (Iniguez)

Approve the agreement with Community Centered Consulting, LLC, to provide grant writing for the 2025 School Violence Prevention Program Grant, and if awarded, will provide implementation and compliance services at 5% fee of the total grant award.

15. ADJOURNMENT

Time:

Respectfully submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.